

Organization: Afghan Canadian Islamic Community

Position Title: Graphic and Social Media Designer

Hourly Rate: \$ 14.25

Department: Cultural Affairs/Internal Communications and IT

Type: Part Time, Contract (35 hours per week June 25 – August 20, 2021)

Application Deadline: June 15th 2021 at 5:00 PM

Position start date: 2021 - 06 - 25

Job Summary:

We are looking for a Graphic Designer with good creativity and technical skills to join our Cultural Affairs and design production team. The individual will create designs for our organization's print and web products.

Responsibilities:

- Create print and digital designs for events such as posters, postcards, brochures, banners etc.
- Create shareable designs for our social media
- Film events and create short video clips about our events and programs for our social media
- Manage and oversee graphic contents for our social media
- Promote brand awareness and impression on different platforms

Qualifications:

- Ability to work various shifts including evenings, weekends, and holidays
- Knowledge and experience in graphic design is preferred
- Knowledge and experience in video recording and editing is preferred
- Ability to work effectively as part of a team and independently
- Detail-oriented and possess excellent interpersonal skills
- Possess organizational and time management skills
- Demonstrates creative, technical and analytical skills
- Ability to communicate effectively in both technical and business environments
- Excellent oral and written communications skills in English and Dari

- Ability to pass a police background check
- Willingness to abide by all ACIC policies and procedures

Due to Canada Summer Jobs Funding the Candidate Must:

- (a) **be between 15 and 30 years of age (inclusive) at the start of employment;**
- (b) **is a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act*; and**
- (c) **is legally entitled to work according to the relevant provincial / territorial legislations and regulations.**

*** International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or Permanent Residents.**

Afghan Canadian Islamic Community is an equal opportunity employer who values the diversity of individuals in our programs and services. If contacted for an employment opportunity, please advise us if you require any accommodations.

We thank all who apply, however, only those candidates selected for an interview will be contacted.

Due to the high volume of applicants, we can neither confirm receipt of; nor respond to inquiries regarding your application. Only candidates selected for an interview will be contacted.

How to apply:

Please submit your resume and cover letter as one document to:
info@afghancanada.com